

Steering Committee

**to be held in Kilmorack Hall
at 7.30pm on Thursday 1st September**

Item		For
1	Minutes of meeting on 9 th May 2011	Approval
2	Matters arising from the minutes - 25/3, 25/4, 25/6	Discussion
3	Business Planning - Presentation and discussion with Jon Hollingdale	Discussion
4	Fundraising and PR	Discussion
6	AOCB	

Summary of Outstanding Actions		
Ref	Action	Person Responsible
20/5	Contact Lord Lovat to invite him to be a Forest Champion and figurehead for the 'Adopt a Forest' campaign.	Andrew Leaver
20/6	Contact Plexus to identify costs for enhancement to website to include video / graphic for 'Adopt a Forest' campaign.	Andrew Leaver
21/5	Progress planning for on-line auction.	Andrew Leaver
25/1	Change the ACF registered address to that of Graeme Scott's office and notify Macleod and MacCallum that their services are no longer required.	Andrew Leaver
25/2	Progress business planning activity with appointed consultants, aiming for this to be complete by the Summer.	Graeme Scott
25/3	Request an extension to the end date of the LEADER funding.	Andrew Leaver
25/4	Meet with Brendan Clouston to update him on the current state of play.	Peter Masheter Graeme Scott
25/6	Contact those directors not present to confirm if they wish to stay on the board or not. Make all necessary arrangements for the AGM on 20 th June.	Andrew Leaver